

## OUTDOOR CLUB OF SOUTH JERSEY Activity Financial Brief

OUTDOOR CLUB OF SOUTH JERSEY Activity Financial Brief Please fill out and attach any Contract Documentation. Refer to Group Activity Policy at the OCSJ website for more information

DATE SUBMITTED: \_\_\_\_\_  
(name, phone# or email) \_\_\_\_\_

### TRIP DETAILS

EVENT DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

LOCATION: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

NUMBER OF PARTICIPANTS: \_\_\_\_\_

TOTAL COST: \_\_\_\_\_

ADVANCE REQUESTED      DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

### PAYMENT SCHEDULE

#### INITIAL DEPOSIT:

DUE DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

#### SECOND PMT:

DUE DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

#### BALANCE:

DUE DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

#### AT RISK AFTER

DUE DATE \_\_\_\_\_ AMOUNT \_\_\_\_\_

Please return to Activity Chairman and Treasurer.